

Oklahoma State University Policy and Procedures

ENERGY MANAGEMENT

**1-0520
GENERAL UNIVERSITY
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POLICY

1.01 The OSU/A&M Board of Regents embraces energy conservation and endorses the concept that it is everyone's responsibility to ensure every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

1.02 The importance of adopting an energy management and conservation policy is recognized in order to administer the program. The implementation of this policy will be the joint responsibility of the Board of Regents, campus administration, faculty, staff, students, and Energy Education, Inc (EEI). Success is based on cooperation at all levels.

PROCEDURE

2.01 Each campus will maintain accurate records of energy consumption and cost and will provide verifiable performance information to the Board of Regents and administrations at the various institutions in the OSU System on the goals and progress of the energy conservation program.

2.02 Each campus administrator will be accountable for energy management on his/her campus, with energy audits being conducted and feedback provided by the Energy Educator/Managers.

2.03 To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

A. EEI will administer its energy conservation and management program, primarily through the campus Energy Education/Managers and administrators.

B. The Board expects all personnel at each campus to make a positive contribution to maximize energy conservation and produce real energy savings.

C. "Energy Guidelines" will be adopted that define the rules for implementation of the energy program.

2.04 To promote a safe, healthy learning environment and to complement the energy management program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including HVAC, building envelope, and moisture management.